CSS Committee Meeting - Minutes

Location:	**Online (Discord)**
Date:	**Friday 6th February**
Time:	**18:00 GMT**
Attendees:	**Matty Widdop (MW) (Chair), Marcus Gustafsson (MG) (Minuting), Albert Waldron (AW), Deji (D), Rohit Jose (RJ), Toby Landells (TL)**

1 Apologies   MW
- Joe
- Oli,
- Maddy
- Evie
- Amrit

2 Adoption of Previous Minutes   MG
- Minutes adopted

3 Matters Arising   All
- **UoB STAR**
    - **ACTION M: Invite UoB STAR to a meeting**
        - **Action cancelled**
- **Earplugs**
    - **ACTION SB: Hunt them down**
        - **Action carried forwards**
- **Hoodies:**
    - **ACTION ML: Complete merch request**
        - **Action carried forwards**

4 Committee Handover   All
- **Drive Transfers**
    - **Action TL: Find drive transfer script at some point**
        - **Action carried forwards**

5 Past Events   All
- **League Tournament**
    - No updates
- **Christmas Meal - Thursday 4th December**
    - No updates
- **SloLAN**

- - - ○ MW reports payment has been completed

6　　Future Events (*standing item*)　　　　　　　　　　　　　　　All
- **Break**
  - 2pm - 4pm - Starting w/c 19th January
  - **ACTION MW: Find Milk Powder**
    - **Action reassigned to ML**
  - TL reports we still have provisions
- **Bar Crawl (13th February provisional)**
  - FT's plan:
    - 19:00-20:30: Flight Club
      - £9pp for darts
        - ML reports there is a limit on the number that can do darts
      - Booking £100 refundable
      - They have food
      - FT reports they get very busy on a Saturday and the crowd is middle aged
    - 20:30-21:00: Katie O'briens
      - Unsure on booking costs
      - We aren't guaranteed a table
      - They only take walk ins
      - There is live music
    - 21:20-22:00: The Brasshouse
      - Booking fee info should be in the emails
      - £20 for Brasshouse
    - 22:00-23:00: Felsons
      - Online only allows up to 10 for online bookings
      - FT reports it is £10 to secure the booking, they have offered to wave the pool fees
      - FT says they take mixer app
  - **ACTION MW: Do a poll for stewards**
    - **Action completed**
  - MW reports tickets are now off sale and t-shirts have been ordered
  - **ACTION OB: Bar crawl announcement for Sunday**
    - **Action completed**
  - 13+6 tickets sold (T-shirt and non)
  - **ACTION RJ: Write announcement + email one week reminder**
  - Committee meeting will be moved to avoid Friday
  - **ACTION AW: Email to ask for non-t-shirt to be put back up for sale**
- **Bletchley Park - Saturday 28th February**
  - MW reports 26 sold of 80
  - Tickets go off sale the day before the trip at 15:00
  - ML suggested doing a specific Bletchley email

- - - RJ asks if we will send to all of EPS or just CS
    - ■ MW suggests just CS for now
    - ■ MG suggests shouting out the movie night too
  - ○ RJ asks why tickets may be selling slower:
    - ■ MW suggests the price
    - ■ MG mentions it is a slightly slower year in general
    - ■ MW suggests lecture shoutouts
      - ● **ACTION MG: Make a slide**
- **Imitation Game Movie Night**
  - ○ Friday 20th February
  - ○ **ACTION MG: Acquire enough popcorn**
    - ■ **Action completed**
  - ○ **ACTION MW: Chase up OOH form**
    - ■ **Action in progress**
- **FOSDEM**
  - ○ **ACTION OB: Complete expense forms for £25 per person**
    - ■ **Action carried forwards**
- **Cross Platform Objective C Workshop**
  - ○ **ACTION AB: Submit pre-prepared RA**
    - ■ **Action carried forwards**
  - ○ **ACTION AB: Find a date that works for him (with time for 2 weeks publicity)**
    - ■ **Action carried forwards**
- **Bad Film Collab (hackers)**
  - ○ **ACTION MG: Get an update**
    - ■ **Action carried forwards**
- **CSS Plush Making**
  - ○ **ACTION OB: Do a grant application for materials (in round 3)**
    - ■ **Action carried forwards**
- **Board Games Night 2**
  - ○ Monday 9th February
  - ○ **Action SB: Email Tom and Todd to ask for someone to give out alcohol and see what we have left.**
    - ■ **Action completed**
  - ○ **ACTION RJ: One week publicity on Monday**
    - ■ **Action completed**
  - ○ MW reports we have restocked on alcohol
  - ○ **ACTION RJ: Phone the Papa the day before (Sunday)**
- **Hackathon**
  - ○ **ACTION D + AB: Reach out to potential sponsors**
    - ■ **Action in progress**
    - ■ D has asked AB if we have received any replies, but no response yet
  - ○ **ACTION MW: Add Deji to Hackathons UK group**
    - ■ **Action completed**

- - - **ACTION FT: Reach out to AlgoSoc about joining in with the Hackathon**
      - **Action cancelled**
      - AlgoSoc reached out to us
    - D reports that work has started on the budget
      - Most of it should be the same as last year apart from us doing 160 tickets which will inflate food costs
- **Ball**
  - **Action MW: Print out and post the Save the Date**
    - **Action completed**
  - **Action MW: Reach out to photobooth**
    - **Action completed**
  - **Extra actions (unassigned):**
    - **Website, Ticket Redesign, Wristbands,**
    - **ACTION ML: Update wristbands and tickets**
      - **Action carried forwards**
  - MW reports Habiba is still waiting on the high-ups to approve
  - MW says we are going to have to push this very hard
    - MG suggests doing as many shout outs at events as possible
  - ML suggested a competition or award section (to be discussed next week)
    - Maybe a best meme category
  - **ACTION RJ: Write a ball announcement (asap)**
- **PUB**
  - MG reports at least 25 attendees
  - MG did not enjoy the beer garden
    - AW suggests we book the corner next time
  - No event next week because bar crawl
  - **ACTION AW: Book for 27th Feb**
- **EGM:**
  - Provisionally: Wednesday 11th February 13:00
  - Two roles
  - Website is now up
  - One candidate running so far
  - MG suggests we use some of the break food

7   Sponsor/Industry Update (*standing item*)   AB
- A new sponsorship doc has been put in the sponsorship channel
  - **ACTION AB: Do PR for website updates**
    - **Action carried forwards**

8   Finance Report *(standing item)*   OB
- **Most recent statement balance: £4052.40**
- **Actual working balance: £**
- **Pending incomings**
  - Memberships
  - Bar Crawl Tickets
  - Bletchley Tickets
- **Pending outgoings**
  - Christmas Meal
  - T-Shirts

9   EDI Report *(standing item)*   SA
- **Action RJ: Write a Ramadan announcement for 17th Feb**
  - **Action carried forwards**

10   Committee Suggestions *(standing item)*   MG
- **Promote WTCTF in announcements**
  - **Action completed**

11   Any Other Business *(standing item)*   All
- **Thigh Highs**
  - **ACTION RJ: Research thigh highs**
    - **Action carried forwards**
- **TeX Earrings Merch**
  - **ACTION SB: Investigate**
    - **Action carried forwards**
- **Committee Jumpers:**
  - **Topic carried forwards**
- **New emoji competition**
  - **ACTION SB: Compile list of lesser-used emojis**
    - **Action carried forwards**
- **Maddy Suggestions**
  - **More workshops:**
    - AB should have one coming up
    - Matt Norton does a python one but he is a bit busy
  - **Mocktails:**
    - MG suggests we could do a cocktail soc collab if we had a decent enough amount of CS themed cocktails/mocktails
    - MW suggests a cocktail competition

Actual start time	18:05 GMT
Actual end time	19:09 GMT
Duration	1 Hours 4 Minutes